



## CITY OF HEALDSBURG CITY COUNCIL AGENDA STAFF REPORT

**MEETING DATE:** September 2, 2025

**SUBJECT:** Disbursement Report for Withdrawals During the Month of July 2025

**PREPARED BY:** Marisol Chavez, Accountant

**STRATEGIC INITIATIVE(S):**  
Provide Effective Governance

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**RECOMMENDED ACTION(S):**  
Approve the Disbursement Report for July 2025.

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**COMMUNITY ENGAGEMENT/OUTREACH:**  
Not applicable.

**BACKGROUND:**  
State law requires that the City Council approve the City's monthly disbursement activity.

**DISCUSSION/ANALYSIS:**  
The report recognizes \$17,357,663.52 in disbursements, from July 1, 2025, through July 31, 2025, made by the City for supplies and services in accordance with the City's approved budget policies and work programs.

**ENVIRONMENTAL STEWARDSHIP:**  
Not applicable.

**ALTERNATIVES:**  
No alternatives are presented as this informational report is a requirement by state law.

**FISCAL IMPACT:**  
There is no fiscal impact resulting from the proposed action.

**ENVIRONMENTAL ANALYSIS:**  
The proposed action is an administrative activity, which is not considered a 'project' as defined by the California Environmental Quality Act ("CEQA") (CEQA Guidelines 15378). Consequently, no CEQA action is required.

**ATTACHMENT(S):**  
Disbursement Approval Report - July 2025